

Westmount School Association

January Minutes

January 27th 2025

Attending: Megan Gray, Laura Moeller (on phone), Lynn Perrin, Jenn Hanscomb, Marisha Caswell, Allana MacDonald-Mills, Christa LeBlanc, Tara Wight, Teri Colter, Sarah-Lynn MacKenzie

Regrets: Marilee Selewski, Meredith Pike, Kendra Read, Suraj Lawal

1. Welcome: Marisha Caswell, President, welcomed everyone at 6:06.
2. Approval of Minutes: Motion: to approve the minutes for the November 2025 WSA meeting
Approved: Christa LeBlanc
Seconded: Tara Wight

Marisha Caswell added items to the agenda: Schools Plus, Oval Skate.
3. Review of Pending Items
A) **Gaga Ball Pit** – Driveway flags have been installed – thank you Meredith! **This item is completed!**

B) **Possible Spending** – We discussed using some of our funds to put towards field trips - \$200/class, and towards the book sale when it is here in April.
4. Principal's Report: **Teri Colter**, Principal
The winter concerts were a great success. In the future, dress rehearsals will be considered a performance.
Classes have started going on field trips. Recently the grade 5s and 6s visited Africville. The school has an Africville kit with which the kids build the community and then demolish it to symbolize the destruction of Africville in a very visual way. This learning was heightened as Mr Brown live din Africville as a child and was able to talk to the students about his experience.
Soccer continues, and Mr Flemming is putting together a basketball team with the grade 6s.
There will be a book fair the week of the April parent teacher conferences.
5. Treasurer's Report: **Christa LeBlanc**, Treasurer
Christa went over the WSA account report (see report) and noted that again there hasn't been a lot of activity in and out of the account. She reported that we are in a bit of a deficit at the moment, but she does not have concerns about this.
There was a discussion of whether or not it would make sense to purchase a square unit for events. Marisha suggested that we recognize Tanya for her efforts in finding the square funds from the spring fair with a thank you card.

6. Event & Fundraising Reports: **A) Micro Garden Fundraiser** – Christa noted that there are expenses of \$279.46 recorded in the account for the fundraiser from last spring, but not any revenue.
- B) Bingo Wrap Up**– The bingo event was a great success, making \$2562.24. Great work! **This item is complete.**
- C) Front Row Raffle Wrap Up** – The raffle for front row seats at the winter concerts was a great success with very little effort, making us \$544.05. Great job! **This item is complete.**
- D) January Movie Night** – Megan reported that movie night is ready to go this Thursday.
- E) Oval Skate** – Marisha booked the Oval for our school skate for February 26th. Last time we had hot chocolate from Tim Hortons and will approach them again. *Action Item: Marisha will ask Tara if she has the request letter for Tim Hortons, and will liaise with the WSA about the event as it approaches.*
- F) Domino’s Fundraising Options** – Lynn spoke with Domino’s and distributed the different fundraising options that they have, including family pizza nights where we make a percentage of each pizza sold on a single night, fundraising cards that we would purchase up front and then make half in the proceeds, and slice sales (please see Lynn’s January 24th email). We didn’t have time to discuss this and will do so at the February meeting.
- G) Spring Fair Planning** – The spring fair will be May 24th this year. Tara is organizing the event; we are looking for a second person to work with Tara on this as her child is graduating this year and we will need someone to take it on for next year. *Action Items: Marisha will follow up with Tara about organizing this event, Tara will plan a first committee meeting, and Megan will email the notes on the timeline and instructions to the group.*
7. Funding Requests: Ms Higgins would like 2 white boards for her classroom at about \$400 each. Ms Chisholm requested a book series that is “high interest, low vocabulary” at \$620.77. *Motion to approve funding request:
Approved: Tara Wight
Seconded: Allana Mills*
8. Other Items: **A) Spirit Wear** – We discussed two options for Spirit Wear, Fresh Prints and Nova Trophy. We decided to go with Nova Trophy, whose prices are slightly higher, but it would be an online store that families could access for a couple of weeks to

purchase items. We also discussed whether to go with a purchase order option, or if we wanted to use our funds to buy each student a t shirt or other item. At this time we decided to go with the purchase order and perhaps offer a gift item later in the year.

Action Item: Lynn is following up with Nova Trophy.

We did not have time to discuss Schools Plus, Recruitment/Diversity & Inclusion, and Communication, and these items will be carried forward to the February agenda.

9. Motion to Adjourn: The meeting was adjourned at 7:03
Approved: Lynn Perris
Seconded: Christa LeBlanc

Next meeting: Monday, February 24th