

Westmount School Association

March Minutes

March 31st 2025

Attending: Megan Gray, Laura Moeller, Marisha Caswell, Christa LeBlanc, Teri Colter, Sarah-Lynn MacKenzie, Meredith Pike, Tara Wight, Vanessa Thompson, Vicky Terrio

Regrets: Allana MacDonald-Mills, Lynn Perrin

1. Welcome: Marisha Caswell, President, welcomed everyone at 6:05.
2. Approval of Minutes: Motion: to approve the minutes for the February 2025 WSA meeting
Approved: Tara Wight
Seconded: Laura Moeller
3. Review of Pending Items **A) Field Trip Funds** – \$350 in funds has been distributed to teachers for each classroom to put toward field trips and other activities. No further action required.
4. Principal's Report: **Teri Colter, Principal**
Reports cards went out this week and Progress Conferences will be held on Thursday. Progress Conferences are being held in a variety of formats, including open houses, student-lead, and one on one meetings. If parents would like an opportunity to speak with teachers one-on-one and don't have that opportunity on Thursday, they can request individual meetings with teachers.
Mr White's lunch time soccer league is wrapping up, with the hopes that outdoor soccer can start up soon.
We discussed dog feces found on the field. Parents and community members are encouraged to call 311 when this happens. We also discussed calling 311 about park by laws, as dogs are supposed to be on leash and they often aren't. Some children are wary of the dogs who are off leash.
A multicultural event organized by Shelley Chapman and Nour Humadi (EAL) will be held on April 24th. They will be recruiting interest from the school community to take part in the event through music, dance, food, and other cultural offerings. The event is planned for the day, with the possibility for extended it to the evening if there is enough interest.
5. Treasurer's Report: **Christa LeBlanc, Treasurer**
Not much movement in the WSA account this month. The \$2081.82 from the square for last year's spring fair has now been deposited. The field trip funds (\$350/classroom) have left the account. Everyone is encouraged to get their receipts in as soon as possible as we are at year end.

Marisha is currently working on next year's budget for the AGM. One of the revenues we budget for is Mabel's Labels. Mabel's Labels donates a portion of sales to the school when orders are made. We discussed highlighting this on school supply lists.

6. Event & Fundraising Reports: **A) Oval Skate** – The oval skate was fun for those who attended, but there weren't a lot of attendees this year. This could be because there were a lot of students out with the flu during this week. We also discussed having printed handouts for events, and giving more notice.
- B) Spirit Wear** – The online store is now live and will be live until April 6th.
- C) Domino's Fundraising Options** – April 9th is school pizza night. Marisha will send a reminder to Teri to distribute.
- D) Spring Fair Planning** – The Spring Fair Committee had their first meeting. Tara will be the point person on the day, with Megan as back up. Vanessa will get the license. We are still looking for someone or two people to take on the auction . We discussed asking classes to create art for the auction – this was widely agreed to be a great idea. Marisha will organize another committee meeting soon.
7. Funding Requests: A) Zoe Hare made a request on behalf of Ms MacDonnell's grade six class. They are requesting 30 t shirts and 30 pieces of transfer paper for a class project where they are creating a campaign and logo for a cause they are interested in. They would like to put these logos on t shirts. Zoe made several excellent arguments! We also preapproved funds to cover 30 more of each for Ms Myette's class, should they request them.
- Motion to approve purchase:***
Approved: Tara Wight
Secoded: Christa LeBlanc
- B) Ms Naylor and Ms Seymour requested a full-size iPad and case to use in their classrooms for a Osmo learning kit. We can take these funds from the unused technology budget for the year. Teri will get back to us with the amounts for these items.
8. Other Items: **A) Recruitment & Diversity & Inclusion** – We discussed whether it would be helpful to include a virtual link to our meetings in an effort to make them more accessible. We will do this for the last two meetings of the year, and if there is uptake, we will look into purchasing a table mic for this purpose.

9. Motion to Adjourn: The meeting was adjourned at 6:58.
Approved: Laura Moeller
Seconded: Christa LeBlanc

Next meeting: Monday, April 28th