

Minutes: April 28, 2025, 7:00pm

Westmount Elementary School Advisory Council

Attendance: Erik Fraser, Teri Colter, Annie Miller, Andrew Hare, Greg White, Terin DeWolf, Runa Seal

Regrets: Donna Sutton, Eric Thomson, Megan Gray, Suad Meftah

Call to order

Approval of April 28 Agenda

- **Motion: Approval of the agenda for April 28**
 - **Motion Approved**

Approval of February 24, 2025 Minutes

- **Motion: Approval of February 24 minutes**
 - **Motion Approved (unanimous)**

Old Business

1. Traffic Study

- Eric updated via email that he has received a draft of the traffic study for Westmount and has requested additional updates and that the Westmount administration be interviewed to provide input

New Business

1. Initial Class Configurations

- Current enrollment at 402 students.
- Future enrolment: Looks like Westmount will not be losing a classroom as of yet. May 2 staffing preparations will begin.
- Grades 3-6 Hard cap is 27,
- Lower grades Hard cap is 22, soft cap is 20. Caps are only in place until October, afterward registration can continue.

2. Provincial Assessments

- Grade 3 Provincial Assessments: Everything they have learned up to grade 3, with two days of literacy (reading and writing) and two days of mathematics.
- Results shared in Fall 2025

3. Multicultural Day Event – April 24th

- Event was successful. Parents set up display table during the afternoon, along with a talent and fashion show.
- Discussion for next year including an evening potluck
- Consideration for next year to incorporate autism awareness month.

- Suggestion to maybe make it earlier in the year to leverage the success of bringing everybody together / community building event for the school.
- Another suggestion to have the fashion show through the hallway.

4. SAC Records Destruction

- SAC Records should be kept for 7 years then destroyed
- To request destruction, submit a destruction request form via Teri.

Upcoming Events

- WSA Spring Fair – May 24th, 2025 10:00am – 1:00pm

Next Meeting

- May 26th, 2025, 7:00pm

Adjournment