

Westmount School Association

October Minutes

Oct 27th 2025

Attending: Megan Gray, Sarah-Lynn MacKenzie, Jenn Hanscomb, Greg White, Lynn Perrin, Christa LeBlanc, Meredith Pike, Val Murphy, Allana MacDonald-Mills, Vanessa Thomson, Vicky Terrio, Teri Colter

Regrets: Marisha Caswell, Laura Moeller

1. Welcome: Lynn Perrin, Treasurer, welcomed everyone at 6:04
2. Approval of Minutes: Motion: to approve the minutes for the September 2025 WSA meeting
Approved: Vanessa Thomson
Seconded: Meredith Pike
3. Review of Pending Items **A. Surplus Spending Ideas** – Marisha sent around a google document to gather ideas for spending our \$20,000+ surplus funds. Ideas included items for the upper class outdoor area, including another gaga ball pit, repainting the pavement games, new basketball nets, shed with game items like washer toss, corn hole, etc., and tetherball, as well as general items such as new cash boxes, a bingo machine, games for the spring fair, new sound system and a LCD projector for the gym. Please see Marisha's email for the complete list of items.

We discussed several items on the list as well as whether we should forward the list to teachers to discuss with students, with a potential vote on items. Teri mentioned that students are always looking for new swings, and the school would like a new accessible swing for older children. Any discussion of a new swing set would first have to go to operations.

Stencils to repaint the pavement games should be accessible through HRCE; Teri will look into that. If not, former WSA president Tanya Malay may have stencils, The Learning Centre is looking for a stove with a hood. We discussed whether we should focus our funds on items that benefit the whole school population, where it is such a large sum.

We discussed the need for a new sound system and LCD projector, and perhaps more microphones, and it was agreed that this would benefit the school community, as it is used for assemblies, school concerts, and events like movie night and bingo, and thus we decided to prioritize this item. Teri said that the first step would be to talk to Ron Kent at HRCE around procurement.

After a lengthy discussion, it was decided that we would start by getting a quote for a sounds system and LCD projector before looking at other large items, and

that we would simultaneously look at repainting the pavement games and replacing basketball nets, as both are small cost items.

Action Items: Teri will explore getting pavement game stencils from HRCE and approach Ron Kent at HRCE about a quote for a sound system and projector. We will discuss who will purchase basketball nets and paint at the next meeting.

4. Principal's
Report:

Teri Colter, Vice Principal

Teri reported that she was away for a couple of weeks and Greg did a great job holding down the fort!

The school is entering a busy time with report cards being distributed at the end of November.

Grade 6 provincial assessments were completed. Some students were nervous.

Diwali was celebrated in classrooms and with a rangoli display at the entrance to the school. Students watched videos about Diwali including the video prepared with Westmount students last year.

WSA members noted that there was very little communication about the recent cross-country meet.

5. Treasurer's
Report:

Lynn Perrin, Treasurer

Lynn reported that there hasn't been much movement in the account since the last meeting, just the removal of \$100 for the movie night float.

Lynn and Christa noted that they have not seen any expense claims for funding requests discussed in the spring: wipe boards and books.

Teri noted that while Tanya and Chrissy are job sharing the front office role, Tanya will continue doing the financial pieces. Tanya works on Mondays, Tuesdays, and Wednesday afternoons.

6. Event &
Fundraising
Reports:

A. Movie Night – Movie night was a big success with a great turnout and ~\$620 funds raised. Jenn noted that we sold ~250 bags of popcorn, 418 snacks, and 302 drinks.

We noted that the kids seemed more engaged this time than at previous movie nights, but also that there was some disruption as the movie went on. We discussed ideas to minimize such behaviour. Teri suggested having movie night open to only elementary kids, as a handful of junior high students attended and

were disruptive. She also noted that other returning students were respectful. She noted that several kids were attending with an aunt, and we discussed maybe having a limit of how many kids you supervise, or requiring that it be a guardian. It was also discussed that a form be sent home ahead of time to be presented at the door that has the signature and phone number of the guardian attending, and outlines the expectations of that role when present.

B. Fall Bingo - Fall bingo is approaching at the end of the month and Vanessa and Vicky reported that everything is moving along as expected. Laura Moeller is shadowing to take over this event next year. Event organizers (Vanessa, Vicky, Jodi T and Michelle M) discussed upping the price per bingo card to \$6, but it was noted that we don't need the funds, and so they decided to keep it at \$5. They also discussed using school cash ahead of time and decided against it, citing the potential for it to be more confusing than helpful. They will be sending out notices for donations and the caller raffle in the next few weeks.

7. Funding Requests: The Grade 3 teachers have requested two licenses for Razz Kids, an online reading program. Licenses are \$230.40 each for a total of \$460.80. We agreed by unanimous vote to fund these licenses.

8. Other Items: **A. RBC Grant** - Teri has emailed our former contact Anna and is waiting to hear back.

B. Recruitment & Diversity & Inclusion – We had a sign up sheet at Movie night and six people left their email addresses.

C. Communication – Megan created a WSA gmail account and will start to move things over to it soon.

9. Motion to Adjourn: The meeting was adjourned at 7:31.
Approved: Christa LeBlanc
Seconded: Jenn Hanscomb

Next meeting: Monday, November 24th at 6:30