Minutes: October 27, 2025, 5:30pm

Westmount Elementary School Advisory Council

Attendance: Erik Fraser, Teri Colter, Annie Miller, Suad Meftah, Greg White

Regrets: Terin DeWolf, Chrissy Clothier, Robert Bray

Call to order

Approval of October 27, 2025 Agenda

- **Motion: Approval of the agenda for October 27**
    - **Motion Approved (unanimous)**

Approval of May 26, 2025 Minutes

- **Motion:** Approval of May 26 minutes
    - **Motion Deferred to November Meeting**
- Quorum was not met, so decision was made to proceed but no votes on financial matters would take place.

Old Business

1. No Old Business

New Business

1. Welcome

- Meetings to take place in October, November, January, February, March, and April
- Teri hopes this year that parents can play a better role in providing feedback on how the school administration can better improve the experience of families.

2. Review of Roles

- Erik Fraser to act as Chair
- Terin DeWolf act as Secretary

3. Determine Executive

- Erik Fraser to act as Chair
- Terin DeWolf act as Secretary.

4. Recruitment Plan for Community Members

- Three spots to recruit
- Requirements:
    - Must not be an employee or parent
    - Must reside in the geographic area or provide a service
- Recruitment:

- o Teri to contact Emily Q.
- o Teri to pull together an advertisement and share with the committee.
- o Teri shared with the YMCA program
- o Suad to reach out to police liaison
- o Greg to do an announcement before Bingo
- o Teri to ask Megan to post in the WSA and Westmount Facebook Group

5. School Advisory Council Grant

- Will be the same amount as last year, currently $1933.67 carried over, with approximately $5,000 to be added this year.

Upcoming Events

- Bingo

Other Business

- No other business

Next Meeting

- November 24, 2025, 5:30pm
  - o Literacy assessments
  - o Letter to parents on late / absences
- Review of Bylaws: Quorum of Members and number of absences prior to removal
- Erik to present survey draft at the next meeting
  - o Topics: Communication, participation in school

Adjournment