

Westmount School Association

November Minutes

Nov 24th 2025

Attending: Alex Smith, Marisha Caswell, Vicky Terrio, Laura Moeller, Teri Colter, Greg White, Jenn Hanscomb, Sarah-Lynn MacKenzie, Vanessa Thomson, Megan Gray, Val Murphy, Kendra Read, Lynn Perrin

Regrets: Meredith Pike, Allana MacDonald Mills, Marilee Sulewski

1. Welcome	Marisha welcomed everyone at 6:34 and started a round of introductions.
2. Approval of Minutes	Motion to approve the minutes from October's meeting <i>Approved: Sarah-Lynn MacKenzie</i> <i>Seconded: Vanessa Thomson</i>
3. Review of Pending Items	<p>1. Surplus Spending - At last month's meeting we agreed to purchase paint and basketball nets. We did not decide who would make these purchases.</p> <p>Teri made a request for a quote to replace our sound system and projector but has not heard back yet. We had decided to get this quote before making any final decisions about surplus spending as it is a priority item. We also discussed whether the WSA could purchase some wireless speakers if the sound system was out of our budget.</p> <p>Laura spoke with former WSA president Tonya Malay, who reported that the WSA purchased stencils for the pavement games in the past and that RBC did the painting as a volunteer community giving activity. We do not think the stencils are still in the WSA room. Teri is going to check some potential places they might be. We could perhaps find other organizations to do the painting as a community activity in the spring.</p> <p>Alex suggested a cement table tennis structure for the upper class area and is trying to get a quote from the person who installed one in Flynn Park.</p> <p>We also discussed the need for more accessible swings, both bigger and smaller than what is available.</p> <p>Once the quotes are in we can vote online to move this spending forward.</p> <p>Action items: Quotes to be gathered by Alex, Teri</p>

<p>4. Principal's Report</p>	<p>Teri Colter, Principal</p> <p>Teri reported that report cards are almost ready and will be distributed next week before the progress conferences.</p> <p>The administration is working on communicating with families who are consistently 15 minutes or more late. Letters will be going home to address this.</p> <p>The school will be having "5 Days of Cheer" before the holiday break.</p>
<p>5. Treasurer's Report</p>	<p>Lynn Perrin, Treasurer</p> <p>There have been a few expenditures withdrawn from the account this month, including recipes submitted for items approved last spring (white boards and books).</p> <p>Movie night expenses on the financial report include expenses for last year's movie night, as they were submitted in the new fiscal year, making it look like large expenses compared to the budgeted amount.</p> <p>There has been a decrease of \$550.19 from the case since the last report.</p>
<p>6. Event & Fundraising Reports</p>	<ol style="list-style-type: none"> 1. Bingo - Bingo is this Thursday and ready to go! We are looking for someone to do popcorn at the beginning of the event, and people to run to 50/50. We discussed having a video teaching people how to play bingo attached to emails promoting the event. Vicky will send this out. Lost and found items will be put out during bingo in the hopes of moving things along. <i>Action Item: Vicky</i> 2. Movie Night - Movie night is coming up on Jan 22, before the next meeting. Megan will start this process after the holidays. <i>Action Item: Megan</i> 3. Winter Concert - The primary-3 winter concert is on Feb 4th; Lynn will start to set up the Golden Ticket fundraiser before the January meeting. <i>Action Item: Lynn</i>
<p>7. Funding Requests</p>	<p>None at this time.</p>
<p>8. Other Items</p>	<ol style="list-style-type: none"> 1. RBC Grant update - Teri has not heard back from our former contact. Lynn will email the RBC bank manager with a request for consideration for grants. Val will ask a friend how access the grants at RBC. <i>Action Items: Lynn, Val</i> 2. Recruitment - We discussed adding a virtual link for the next meeting. We

	<p>also discussed having the WSA sign up sheet and information poster available during Bingo and Progress Conferences. We did not discuss who would do that.</p> <p>Action Item: Megan will arrange a virtual link for the next meeting.</p> <p>3. Communication - We now have a WSA email. Megan will continue to check and respond to it.</p>
9. Motion to Adjourn	Motion to adjourn at 7:26pm

Next meeting: Monday, January 26th at 6:30