

Westmount School Association

March Minutes

March 30, 2026

Attending: Marisha Caswell, Vicky Terrio, Teri Colter, Mr. Allen, Sarah-Lynn MacKenzie, Kendra Read, Jenn Hanscomb, Allana Mills, Meredith Pike, Lynn Perrin, Laura Moeller

1. Welcome	Marisha welcomed everyone at 6:33.
2. Approval of Minutes	Motion to approve the minutes from February's meeting Approved by everyone
3. Review of Pending Items	<ol style="list-style-type: none">1. Final projector/sound system quote for the gym is \$17,000+. Teri emailed to find out why cost is so high compared to a classroom set, it is due to the size of the room. Obtaining one independently (e.g., by donation) means any servicing it may need will not be covered by HRCE. Motion to allocate \$7000 from WSA account to go towards this purchase and initiate a special fundraising project to raise money for the remaining amount; Motion to approve: Laura M. Seconded. Jenn H.2. Some old stencils for outside may be in WSA closet; updated ones can be made using Bristol board and exacto knives. Action item: Lynn will purchase new basketball nets and outdoor spray paint for this project once the weather improves.3. Lynn brought the new feather flag for us to admire and has stored it in the WSA closet.
4. Principal's Report	Teri Colter, Principal With regard to recent flooding on playground which resulted in some disruption, Teri explained that the whole school property

	<p>drains into one drainage system which is the responsibility of HRCE; the city-owned portion of the playground is the responsibility of the municipality. Currently there is no mesh over the drainage pipes which has resulted in some problems; HRCE will fix the current problem on the school property but then the school custodian has to keep it clear of debris.</p> <p>Registrations are still coming in for next year, numbers as of April 27th will be used to finalize classroom configurations.</p> <p>School multicultural event currently planned for April 23rd in the afternoon; gym is also booked for April 23rd evening in case the organizing committee wishes to extend the event (considering a food event possibly). If this goes ahead, discussed possibility of either ordering take out from local restaurants (noted this would likely be too costly) or providing families with money for groceries to support this. Kendra noted that there are several health and safety policies around food that would need to be considered.</p> <p>Teri will let the WSA know if the organizing committee needs any help with this event (financial or otherwise)</p>
<p>5. Treasurer’s Report</p>	<p>Lynn Perrin, Treasurer</p> <p>Lynn circulated copies of the revenue and expense summary and presented the details.</p>
<p>6. Event & Fundraising Reports</p>	<p>1. Spring Fair Updates:</p> <p>Spring fair update: first meeting of organizing committee will be next week; a lot has already been done.</p> <ul style="list-style-type: none"> - Mr. Allen volunteered to get a pie in the face before realizing he is away that weekend – will Mr. Flemming be willing to do it this year? - Laura will send the organizing spreadsheet to Marisha - Important to give more direction to volunteers this year, such as importance of rationing prizes.

	<ul style="list-style-type: none"> - Action item: Teri will ask the teachers to create a class art project for the silent auction - Silent auction was a larger discussion. Jenn agreed to coordinate the collection of items and Lynn (+others) will help with the logistics of the auction. Discussion about the merits of moving the auction to an online format and whether we have enough time to shift to online for this year’s spring fair. Action item: Meredith will email the parent who organizes the online auction for Springvale Elementary to get more information about this option. Regardless of format, agreed we need to close the bidding earlier, have a ‘buy now’ option and have better coordination for picking up of items. - Add post-event garbage pick up to the volunteer list (get kids to help with this?); Stevie should be alerted during the event if the garbage cans are full - Table orders – to be confirmed (number we need depends on if we’re doing silent auction in person or online) - Cotton candy – last year couldn’t keep up with demand, need to start prepping this earlier
<p>7. Funding Requests</p>	<ul style="list-style-type: none"> - Learning centre requesting funding for a dryer; approved - Can expect a few field trip requests to come through the field trip fund soon. - Purchase generic signs for Spring fair (Action item: Lynn to price out and send out email)
<p>8. Other Items</p>	<p>1. Clothing order; re-opening the store for t-shirts and hoodies is an option; make sure to have teacher name/grade for each order.</p> <ul style="list-style-type: none"> - Briefly raised idea of ordering some extra for spring fair silent auction. - Store open April 10th and stay open for approximately 10-14 days (Action item: Lynn will confirm with store)

	<p>2. Recruitment / Diversity – Strong need to consider how many current members are graduating in the next 1-2 years and need to recruit from younger grades. Use Spring fair as an opportunity to promote the AGM?</p> <p>3. WSA communication</p> <ul style="list-style-type: none"> - Review of current methods - email, facebook group, posters; <p>Revisited idea of having a standing virtual option for all meetings.</p>
<p>9. Motion to Adjourn</p>	<p>Motion to Adjourn at 7:36</p> <p><i>Motion: everyone</i></p>

Next meeting is April 27th at 6:30pm in school library.