

Westmount School Association

February Minutes

February 27th 2024

Attending: Marisha Caswell, Marilee Selewski, Vanessa Thompson, Sarah-Lynn MacKenzie, Tara Wight, Erin Todd, Meredith Pike, Christa LeBlanc, Teri Colter, Greg White, Jenn Hanscomb, Runa Seal

1. Welcome: Marisha Caswell (in the role of rotating chair) welcomed everyone at 6:04 pm
2. Approval of Minutes: Motion: to approve the minutes for the January 2024 WSA meeting
Approved: Marie
Seconded: Tara Wight
3. Review of Pending Action Items:
 - A) **Mrs. D'Eon's Comfort Closet Winter Clothing Collection** – Several pairs of mittens were donated at the movie night event. Currently there isn't a need for more donations. *This agenda item no longer needs to be carried forward.*
 - B) **Spirit Wear** – The Headline Promotions site is live and people have been happy with their purchases. It will continue to be highlighted in the weekly memo; we may remind the school community of it again at a later date. *This agenda item no longer needs to be carried forward.*
 - C) **Gaga Ball Pit** – The gaga ball pit sustained some damage to a couple of brackets and a couple of boards during snow clearing. Teri has sent a report to HRCE operations; any repairs will take place at the end of the season. We discussed purchasing driveway markers to install during the snow season.
Action Item: We will purchase two driveway markers
4. Principal's Report: **Teri Colter**, Principal
School concerts are this week. Last week the grade 4s, 5s, and 6s had a presentation from an African dance and drumming group in conjunction with Halifax Fine Arts and students got to learn from a master drummer. Next week will be the African Heritage month assembly. Ramadan starts March 10/11; after March break the school will have designated spaces set up for prayer and lunch time.
5. Treasurer's Report: **Christa LeBlanc**, Treasurer
Christa met with Tanya. Currently there is \$23,413 in the WSA account and money going in and out for pizza orders. ~\$400 was collected on movie night from sales of snacks and drinks. We are expecting a donation from RBC that was applied for before the movie event; we can also apply for it before the spring fair.

6. Event & Fundraising Reports: **A) Dimitri's Pizza & Hot Lunch** – The next pizza order will start after March break. *Action Items: Megan will sit with Erin to go through the orders on Friday March 8th.*
- B) February Movie Night Wrap** – The February movie night was a success! The license is good until February 15th 2025, so next year we should plan to do it a little earlier; perhaps the first week of February. We sold a little more than half the bags of candy made up (~140/260) and the remainder were sold at the basketball game last week.
- C) March Skating Event** – Marisha booked the oval for the skate next Thursday, March 7th from 7-8:30. Jenn will make a poster and Tara will approach Tim Horton's to ask for donated hot chocolate. Marisha will also make up a volunteer sign up to man the hot chocolate station and will pick up the Westmount banner for the night. *Action Items: Marisha to pick up the banner and send out a volunteer sign up sheet for the hot chocolate station. Tara will look into getting the hot chocolate. Jenn will make a poster that Teri will distribute at the school.*
- D) Spring Fair** – RBC will send several volunteers to help with the Spring Fair. Alanna & Bob Mills will be doing the bbq, and Stacie Rimmer will be heading the auction again. Tara will shadow Erin this year with plans to head the spring fair committee next year. Erin will be sending out an email to recruit a spring fair committee after March Break.
7. Funding Requests: No official requests at this time. We currently have funds to spend or that could be rolled over into next year's budget.
8. Other Items: **A) Cleaning out the WSA Closet** – Done! Thanks to all who stayed after the meeting to help clean out the closet.
- B) Surveys** – Marilee reviewed the questions and some wording was identified for update around COVID restrictions. Marilee will send out the survey links to Teri to send to staff and the community *Action Item: Marilee to finalize the survey links and send out.*
- C) WSA Positions** – At the next meeting we will review which positions will be up for renewal up at the end of this year.
- D) Legacy Planning** – Megan will shadow Erin for the pizza orders; Tara will shadow Erin for the Spring Fair; Christa talked about her plans to remain as

treasurer for two more years with the intention to start training someone in the position next year.

9. Motion to Adjourn: The meeting was ended at 7:02 pm
Approved: Marilee
Seconded: Tara

Next meeting: Monday, March 25th 6 pm. Megan will chair March, aTara will chair April and Marilee will chair May